



Summer Program Aide

Employment Type: Part-time, Seasonal, Hourly

Please see our Assistant Guide Job Description if you are interested in working year-round.

Regular hours:

June 10 - August 15

15-30 hours per week

Regularly scheduled hours will be between 7:15am-5:45pm, Monday through Thursday; this position may require occasional night and/or weekend hours (~1x/month) for special events

Candidate should be open to working additional hours as needed between the hours of 7:15am-5:30pm in the case of staff absences

Staff training and staff meetings are required outside of hours listed above

NO nights or weekends are regularly required for this position

Position Start Date: June 3rd, 2024

Location: Roots and Wings Forest School, 35320 550th Ave, New York Mills MN 56567

Overview

Roots and Wings Forest School is a nature-based, year-round private school in New York Mills, MN serving children ages 3-12 through year round educational programming in the great outdoors. As a registered 501(c)3 non-profit organization, our mission is to awaken and cultivate a deeper connection to nature and self, and to ignite a lifelong love of learning, by guiding children through place-based, child-centered education and experiences in the great outdoors.

To learn more about our programs, please visit our website www.rwfsmn.org and review our Facebook page www.facebook.com/rwfsmn

Job Description:

The Summer Aide will assist with summer programming for our Wildlings group ages 3-6.

- Assisting Lead Guide with activity implementation based on children's interests and seasonal topics.
- Assisting Lead Guide with supervision of play, engaging in play and group game activities with children as opportunities present themselves.
- Building relationships with children through daily interactions and professional yet friendly communication.
- Providing positive guidance to children in navigating social interactions with others.
- Daily set-up, break-down, and cleaning of indoor and outdoor classroom spaces is split between staff.



Qualifications

Candidates should have an interest in and experience working with children. A love for nature and being outdoors will be a strong asset, as our program operates 100% outside during summer months. A positive, child-centered approach to classroom management aligns with our organization's values. Candidates must be a minimum of 16 years old.

Our ideal candidate will:

- Be passionate about working with children in nature.
- Honor our learners as individuals capable of risk-taking, problem-solving, creativity, teamwork, inquiry, and self-awareness.
- Feel comfortable and confident about meeting the needs of children outdoors in all seasons - physically able to hike, carry gear, and carry a small child if needed (50 lbs).

Preferred Experience and Education:

- Have experience working with preschool-aged children in a school, child care, or camp setting.
- Knowledge of and passion for the natural world.
- Maintain current First Aid/CPR certification
- Must pass background check before start of employment

Salary

\$10-\$15 per hour depending on experience

How to Apply

Please send your resume, cover letter describing your interest in the position, and three references to our Executive Director, Leona Cichy, at leona@rwfsmn.org. If hired, you will complete a background check and fingerprinting before the start of employment.

Roots and Wings Forest School does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, students and provision of services. We are committed to providing an inclusive and welcoming environment for all students, staff, volunteers, subcontractors, and vendors.